



# SCOUTING FOR FOOD

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## FOOD DRIVE GUIDE

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BOY SCOUTS OF AMERICA®  
BLACK HILLS AREA COUNCIL



## Key Dates:

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<b>May 1, 2017</b>	Area Sign-up Opens at <a href="http://www.blackhillsbsa.org/fooddrive">www.blackhillsbsa.org/fooddrive</a>
<b>August 1, 2017</b>	Groups Pick-Up Bags & Door Hangers from the Scout Office
<b>August 1, 2017</b>	Business Food Drive Begins
<b>August 19, 2017</b>	Door-to-Door Bag Distribution by Groups
<b>August 20, 2017</b>	Business Campaign Begins
<b>August 26, 2017</b>	Door-to-Door Bag Pickup by Groups
<b>August 26, 2017</b>	National Guard Picks up Food from Rapid City Area Businesses

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To our Friends:

As we are currently planning our yearly calendars and events, we need to take time to remember our duty as a community to help other people. We ask Scout groups, church groups, school groups, businesses, and other organizations to help us carry on the tradition of service and plan on participating in this year's Scouting for Food - Food Drive.

The Feeding South Dakota Food Bank estimates that one out of eight people are food insecure. And, this need is growing every day. Through your group's involvement in the Food Drive, you'll have the opportunity to help alleviate this need.

In the past, the Scouting for Food -Food Drive has occurred the first two Saturdays in December, however we're changing that date going forward. This year's door-to-door food drive will occur August 19, 2017 and August 26, 2017. By holding the Food Drive in the late Summer, we've been able to arrange partnerships with area businesses and events to help grow the food drive and serve for families. August also provides more favorable weather for the most significant portion of the Food Drive, the door-to-door portion.

We know that your calendar is full, but this is a worthy cause and we thank you for being apart of it - and to enable the leaders and members of your group to be a part of it. To assist you with planning and scheduling, we are providing you with this Food Drive Guide full of information to assist you in this great effort. If you have any questions, please feel free to contact us by using the contact information listed on the front of this guide.

With Warm Hearts:

### **Scouting for Food Committee**

- Boy Scouts of America
- Girl Scouts Dakota Horizons
- Life Inc.
- Feeding South Dakota
- South Dakota National Guard

## We Need Help - Volunteering for a Great Cause

The Scouting for Food - Food Drive takes hundreds of volunteers to make happen. In Rapid City alone, over 30 groups are needed to cover the entire city. Groups register to cover a specific area of Rapid City. Groups interested in covering communities outside of Rapid City, will need to notify the Scouting for Food committee on their participation by indicating so at [www.blackhillsbsa.org/fooddrive](http://www.blackhillsbsa.org/fooddrive).

School groups, church groups, scouting groups, families, businesses, organizations can all sign up to volunteer to cover an area. Typically, it only takes two mornings for a group to cover an area. The morning of August 19, 2017 and the morning of August 26, 2017.

On the morning of August 19, 2017, a group will hang bags on the doors of all the houses, not mailboxes, in the area they registered for. On the following Saturday (August 26, 2017), the same group will return to the area, starting at 9AM, to pick up all bags that have been set out for pick-up. For houses that donate food, the group will place a doorhanger on their door as a "Thank You!"

Once the group has completed picking up all the bags in their area, they will proceed to the nearest Family Thrift Center (if in Rapid City) to drop off donated food to the South Dakota National Guard for transportation to the Feeding South Dakota warehouse. Groups participating in the Food Drive outside of Rapid City, will drop it off at their local food pantry.

Each group will need to assign a "Group Leader." This is the main person in charge of the group and serves also as the point of contact. Updates and news will be communicated to this individual via email and phone. If food is missed in their area and the committee receives a call, the "Group Leader" will be contacted so it can be picked up. A simple job description is listed in this guide for the "Group Leader."

## Business Participation

The 2017 Scouting for Food - Food Drive will be partnering with area businesses during the week of August 20, 2017 to offer special pricing and discounts for those individuals that donate food at these businesses. A full listing of participating businesses will be listed at [www.blackhillsbsa.org/fooddrive](http://www.blackhillsbsa.org/fooddrive). Participating businesses will also receive a window poster to display during the week of August 20, 2017 to let the community know of their support.

Businesses interested in offering a discount or special program for donated food should contact Bryan Combs at [bryan.combs@scouting.org](mailto:bryan.combs@scouting.org) or give the Boy Scouts of America office a call at 605-342-2824. The South Dakota National Guard will pick-up all donated food at participating area businesses on August 26, 2017.

## Scouting for Food Group Leader

**Description:** Provides leadership to the group for the Scouting for Food - Food Drive

### Responsibilities:

- Accept responsibility for your group's participation in the Scouting for Food - Food Drive.
- Creates enthusiasm for the Food Drive and speaks to the need of the Food Drive with their group of volunteers.
- Promotes the Scouting for Food - Food Drive at group meetings, activities, email blasts, etc.
- Register for an area to cover on bag distribution and bag pick-up day at [www.blackhillsbsa.org/fooddrive](http://www.blackhillsbsa.org/fooddrive).
- Pick-up bags for your area at the Boy Scout office (144 North Street, Rapid City, SD 57701) between August 1, 2017 and August 18, 2017. Office hours are 8AM to 5PM, Monday through Friday.
- Actively lead your group on bag distribution day, August 19, 2017 and on bag pick-up day on August 26, 2017.
- Read over this guide and ensure that you understand everything. If you have a question, please reach out to the Boy Scouts of America office at 605-342-2824 or by sending an email to [bryan.combs@scouting.org](mailto:bryan.combs@scouting.org).
- Collect any bags that were missed by your group and drop them off at the Feeding South Dakota Warehouse (if in Rapid City), or local pantry if in a surrounding community.

## Group Area Instructions

- Your group should work its assigned area only. It is crucial that you cover your assigned area thoroughly. Each year the Food Drive committee receives calls from disappointed people whose homes were missed.
- Skip apartment units with controlled access and "No Solicitation" rules. Food Drive volunteers should not enter a building with multiple units, but with a single entry that would allow a volunteer to be out of sight from the street.
- Do not solicit from grocery stores or other commercial establishments.
- Scouting groups should be certain that Scouts are in full uniform, travel in groups of two or more, and are adequately supervised.
- Bags should be distributed door-to-door on Saturday, August 19, 2017 beginning at 9:00AM. Place the bag on the door handle or between a storm door and entry door. **Do not put them in mailboxes, which is against the law.**
- Food must be collected on Saturday, August 26, 2017, beginning at 9:00AM. Collect food from the same area where your group distributed bags. Collected food should be turned into your local collection station (Family Thrift Stores in Rapid City or local food pantry if outside of Rapid City).
- Remember to thank people even if they don't contribute.
- Have fun with your group!

## Food Drive Safety Guidelines

- Do not go into unsafe areas or areas that you are not comfortable in.
- Use the buddy system and be safety conscious.
- Use extreme caution when crossing streets
- Do not enter a residence.
- Do not ride in the back of pick-ups or trailers.
- Individuals should avoid entering fenced yards with dogs.
- When riding in a vehicle, please wear seat belts.
- Adults should accompany youth 17 and younger.
- Please do not walk across lawns or flower beds - walk on the sidewalks